

# Camblesforth Parish Council

Looking after your village, together

## Summary Notes of January 2017 Ordinary Parish Meeting

**Date of Meeting** Monday, 23<sup>rd</sup> January 2017

It is noted in the records that the January meeting was one week later than normal schedule due to illness of Parish Clerk and Clerk apologies to Cllrs and members of the public for any inconvenience caused.

**Time of Meeting** 1900

**Location of Meeting** Church Hall

**Present** Cllr Kevin Wild (Chair)  
Cllr Eileen Neale  
Cllr Neil Ball  
Cllr Pat Braithwaite  
Andrew Crabbe (Clerk)

**Apologies** Cllr James Neale  
Cllr Neal Yates  
Cllr Denise Kempton

### 1 Declarations of Interest

None made

### 2 Reports on finance and budget for the month of December

Financial report for December had been emailed to Cllrs before meeting (as below). Clerk confirmed that ordinary finances remained stable and solvent and High Interest account remained untouched.

Camblesforth Parish Council						
Presented at January 17 Meeting For the Month of December						
<b>From:</b>	Parish Clerk					
<b>To:</b>	Parish Councillors					
<b>Box 1</b>					<b>Box 2</b>	
Community Account (666)					Unpresented cheques for December	
Balance as of end October (4th Dec16) =					Amount	
£16,363.27					Autela Payroll Service for July - Sept	
<b>Cheques cashed in Dec 2016</b>					SDC - Bin for Barlow Road	
<b>Date Cashed</b>	<b>Cheque No.</b>	<b>Paid to</b>	<b>Reason</b>	<b>Amount</b>	Camblesforth Methodist Church replacement cheque	
4-6 December	301292	G Fellingham	Grass cuts 4 - 7 (July to September)	£1,708.80		
4-6 December	301291	G Fellingham -	Village tidy (July to September)	£468.00		
4-6 December	301285	Eon -	Electricity Charges for Sept (a/c 9980)	£3.81		
4-6 December	301287	Eon -	Electricity Charges for Aug (a/c 9980)	£3.39		
4-6 December	301286	Eon -	Electricity Charges for Sept (a/c 6160)	£75.83		
4-6 December	301297	Eon -	Electricity Charges for Aug (a/c 6160)	£67.47		
4-6 December	301289	Eon -	Electricity Charges for July (a/c 9980)	£3.39		
4-6 December	301301	A Crabbe -	Salary for September	£197.97		
4-6 December	301296	PKF Littlejohn	Audit Fees	£312.00		
4-6 December	301290	Eon -	Electricity Charges for July (a/c 6160)	£67.47		
	301288	Eon -	Electricity Charges for June (a/c 6160)	£67.47		
			Balance as of 4th Dec	£16,363.27		
			Total spend in Dec (presented) =	£2,975.60	Total unpresented cheques (as of 31st Dec) =	
			Bank Service Charge	£18.00	£331.70	
			*Total balance in bank as of 31st Dec =	£13,369.67		
			* (Verified by bank statements 149 - attached)			
<b>Box 3</b>					<b>Box 4</b>	
Cheques to be issued at February Meeting (due to no cheque book)					Summary of PC Accounts until end of December 2016	
Andrew Crabbe - Clerks Salary for December 2016					No.1 Account: Community Account (666)	
£197.97					Bank Balance at end of Nov =	
Autela Payroll - charges for Oct, Nov and Dec					£16,363.27	
£38.55					Total Spend in December (cash) =	
Eon Electricity - 9980 - charges for November 16					£2,975.60	
£3.34					Total bank balance (31st Dec) =	
Eon Electricity - 6160 - Charges for November 16					£13,369.67	
£78.36					Unpresented cheques as of 31st Dec =	
					£331.70	
					Cheques Issued at Feb Meeting =	
					£318.22	
<b>Total cheques to be issued at February Meeting</b>					<b>Forecast Balance =</b>	
<b>£318.22</b>					<b>£12,672.48</b>	
<b>Box 5</b>						
<b>High Interest Account (682)</b>						
Balance as of end of 2nd Dec					£17,290.29	
Credit Interest (31st Dec)					£2.18	
Balance carried forward					£17,292.47	

### **3 Planning applications**

None advised

#### **4 Matters arising – to consider on-going issues and decide further action if necessary:**

##### **4.1 Update on Planning application 2016/1257/OUTM - Selby Road**

Clerk advised that developers had advised they had made changes to the outline application in response to concerns raised by the Parish Council, specifically that the proposed road onto Brigg Lane would now be emergency exit only and due to concerns for the impact of such a large development on the infrastructure of the village, the number of proposed properties would be reduced from 140 to 70.

Cllrs discussed the changes and although they were pleased with these, concerns remained as previously outlined.

Clerk advised Cllrs that he understood new concerns had been raised with regarding to potential flooding issues. It was understood that the developers had revised their flooding risk plan in response to this and that the County Council had approved this. It was further understood that if approval was given to proceed one condition would be specifically relating to maintenance of a Sustainable Urban Drainage System.

Cllrs confirmed request for Cllr Jordan to speak on behalf of the Parish at the forthcoming Planning Committee when the application would be considered.

Cllrs also discussed ownership of proposed recreational area. Clerk advised that he understood this would be left with an independent facilities management Company. Cllrs raised concern that further development could be made on the recreational area if this happened. Cllrs discussed putting in some form of covenant in any eventual conditions.

Meeting noted concerns raised by Cllr Braithwaite with regard to proposed plan for a car park. Although this may seem a good idea, in reality this could end up being used as a general carpark and not as planned, for visitors to the Chapel.

##### **4.2 Discussion on Precept for financial year – 2017/18**

Cllrs had been provided with options document from SDC by Clerk prior to meeting and asked to consider – these are attached to these minutes. Cllrs considered Clerks advice that the finances of the Parish remained stable and solvent with high reserves. The main financial risks to the Parish were as previously discussed, the cost of CCTV installation in the park and also replacement of old street lighting in the village. The costs of these could be easily staggered and Clerk advised that as Financial Officer he felt that as long as the Parish continued with careful financial management, he could see no reason to increase the precept this coming financial year.

Cllrs also noted that an increase was approved in 2016-17.

Cllrs discussed the recommendations and unanimously agreed not to increase the precept and instructed the Parish Clerk to advise SDC the Parish had selected Option 3 with no change to the Band d Charge.

Duly noted and recorded in the Minutes

### **4.3 Discussion on grass cutting programme for 2017 (NYCC responsibilities)**

Clerk advised that the Parish had received notification from NYCC with options for urban highway visibility grass cutting in the forthcoming financial year and that the CC were increasing the amount they paid the Parish for doing this. The amount NYCC would pay in 2017-18 would be £230.85. Clerk advised that he understood the Parish had historically carried this out and accepted the CC's funding.

Cllrs unanimously agreed to continue to cut the urban high visibility areas and Clerk instructed to advise the CC of this.

Duly noted and recorded in the Minutes.

### **4.4 Discussion on SDC enforcement issues in Camblesforth**

Cllr Jordan advised that enforcement issues were ongoing in the village and he needed to get an update from the SDC team. He understood that with regard to the Equine Centre, the current planning permission covers the use of land for vehicles. Cllrs were advised that the SDC Enforcement Team were going through a lot of change at the moment with the ongoing restructure at SDC.

### **4.5 Allotments**

Parish Clerk advised that it was time of the year to collect rents for the allotments and he had a note to see if the Cllrs wished to increase the rents. Cllrs asked if the current rents covered Parish costs for the site. Clerk confirmed this was currently the case, although longer term and as previously discussed work did need to be done on the site, such as clearer marking of plots, improvements to the paths and consideration of water supply.

Clerk confirmed full occupancy at this time, and also a small waiting list (two people)

Clerk advised he would be carrying out an inspection of the plots before the next meeting to ensure holders were maintaining the site in a proper manner.

Cllrs unanimously agreed to keep rents as they were and Clerk instructed to collect rents on behalf of the Parish

Duly noted and recorded in minutes.

## **5 Correspondence**

Correspondence dealt with during 'Matters Arising'.

## **6 Matters raised by Cllrs and update on actions from last meeting**

6.1 Cllrs noted that Christmas Lights were still on in the Memorial Garden. Clerk was asked to arrange for these to be taken down.

6.2 Clerk advised of email from Cllr Kempton who had been unable to attend tonight but had wanted to raise issue of possible closure of Acorns nursery in the village. Cllr Kempton had passed on a letter from the nursery which advised that due to changes in Central Government's childcare funding and increasing the hours of free childcare, it was felt that it was no longer financially viable to continue the nursery.

It was also understood that although the nursery owner had hoped to pass the nursery on as a going concern, her financial advisors had in fact advised her to consider other options for the site.

Cllrs shared concerns and disappointment that the village maybe losing another amenity and wondered what would happen to the children who currently attend the nursery and after school club.

6.3 Cllrs discussed concerns for state of Camila Lane due to the number of lorries travelling on the road..... road itself is breaking up..... Cllr Wilde advised that he had spoken to Mr Poskitt and he understood that NY Highways had been out to look at the matter and they subsequently reported everything is ok although he thought it was far from so.

6.4 Cllrs noted that generally some roads and pavements in the village were in a bad condition..... increasingly difficult to walk down to Barlow at moment due to works down there. Cllrs heard that there wasn't actually any legal requirement to maintain paths in the village and surrounding roads and best way was to approach local farmers and ask them to help with this.

**Meeting Ended:** 2030  
**Date of next meeting:** 20<sup>th</sup> February 2017

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**Confirmed as true and correct document**

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**Neale Yates - Camblesforth Parish Council Chair**

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**Date**