

Summary Notes of April 2017 Ordinary Parish Meeting

Date of Meeting Monday, 10th April 2017

Time of Meeting 1900

Location of Meeting Church Hall

Present	Cllr James Neale (Chair) Cllr Eileen Neale Cllr Neil Ball Cllr Pat Braithwaite Andrew Crabbe (Clerk)	Apologies	Cllr Neal Yates Cllr Kevin Wild Cllr Denise Kempton
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It is noted for the purposes of Standing Orders that the April meeting was held one week earlier than dictated in the Parish Council Standing Orders due to the fact the scheduled meeting was due on a Bank Holiday.

1 Declarations of Interest

None made

2 Report on finance and budget for the month of March 2017

Camblesforth Parish Council						
Presented at April 2017 Meeting For the Month of					Mar-17	
From:		Parish Clerk				
To:		Parish Councillors				
Box 1					Box 2	
Community Account (666)					Unpresented cheques for March	
Balance as of end February 2017 Statement No. 152 =					Amount	
					SDC - Bin for Barlow Road	
					Camblesforth Methodist Church replacement cheque	
					Autela Payroll - charges for Oct, Nov and Dec	
					SDC Provision of Licence for Allotments	
					Andrew Crabbe - Clerk's salary for Feb 2017	
					The 4 Group - Website Hosting	
					Autela Group - Payroll charges for Q4 - Jan, Feb and March 2017	
					Total unpresented cheques (as of 31st March) =	
Cheques cashed in March 2017 (Two Bank Statements received)						
Date Cashd	Cheque No.	Paid to	Reason	Amount		
301298	Eon - 6160:		Electricity Charges for October 2016	£78.36		
301305	Eon - 9980:		Standing Charge for November 2016	£3.95		
301306	Eon - 6160:		Electricity Charges for November 2016	£76.83		
301309	Eon - 9980:		Standing Charge for December 2016	£3.94		
301310	Eon - 6160:		Electricity Charges for December 2016	£78.36		
301311	RSS		Playground Inspection	£66.00		
301314	The 4 Group -		Website management charges	£216.00		
301313	George Fellingham -		August - October grass cutting	£384.48		
301303	Blanchmere Illuminations		Christmas lights	£133.80		
301302	Autela		Payroll Service for July - Sept	£38.55		
Balance as of 28th February 2017				£12,776.13		
Total spend in Feb (presented) =				£1,080.27		
Service Charge (deduction)				£18.00		
*Total balance in bank as of 28 Feb =				£11,677.86		
* (Verified by bank statements 152 & 153 - attached)						
Box 3					Box 4	
Cheques to be issued at March Meeting					Summary of PC Accounts until end of March 2017	
					No.1 Account: Community Account (666)	
					Bank Balance at end of Feb (verified by Statement 152) =	
					Total Spend in March (cashd) =	
					Total bank balance as of 31st March (verified by Statement 153) =	
					Unpresented cheques as of 31st March =	
					Cheques Issued at April Meeting =	
					Forecast Balance for end of March 2017 =	
Box 5						
No.2 Account: High Interest Account (682)						
Balance as of end of Feb 2017					£17,292.47	
Interest Credit =					£2.13	
Balance as of 31st March =					£17,294.60	

3 Any matters brought by members of the public attending the meeting

Member of public attending raised concerns over state of premises on A1041 Road (Selby Caravans) and what type of business was this supposed to be there seemed to be ever more containers, old lorries and wagons in the field and the whole site looked really bad.

Cllrs also noted a similar situation with another site on Barlow Road with what appeared to be wrecks of vans and Lorries making the whole place look really unsightly. Clerk confirmed that concerns had been raised by County Cllr Jordan with regard to both sites to the SDC Enforcement Team..... he would check with them as to any developments and report back to next meeting.

3 Planning applications

Clerk advised there were no new applications

4 Matters arising – to consider new and on-going issues and decide further action if necessary:

4.2 Open Gardens

Fiona Fenton, Church Warden attended the meeting to advise on annual OPEN GARDENS, FLOWER, VEGETABLE & COOKERY SHOW, scheduled this year for 29th July..... the Church was hoping the Parish Council would give its support by advertising the event as much as possible.

Cllrs agreed to promote the event by placing on the website and noticeboards.

Mrs Fenton advised that the theme for this year was 'witches and wizards'..... proceeds would be shared between the Village Church and the Yorkshire Air Ambulance..... stalls would be put in the Memorial Garden and anyone not wishing to take part in the Open Gardens part of the event was invited to put up witches and wizards scarecrows..... the Church was open to any new ideas for this important community event.

Cllrs discussed financial donation to support the event – Clerk confirmed that finances were in very healthy state and that the donation was appropriate as the event was a community based one..... Cllrs agreed to donation of £50.

4.3 Final Budget Review for 2016-17

Clerk provided summary of final Budget Review for previous financial year..... confirmed that parish accounts were ending year £10,859 in credit with untouched reserves of £17,294. Clerk confirmed he was not aware of any immediate financial risk to the Parish Council going into the new financial year, and felt that finances were in excellent position to meet any challenges going forward.

4.4 Appointment of Internal auditor

Clerk advised that as of next year the Parish Council will no longer be required to appoint an external auditor, however an internal audit was still required and there was also a need to put all financial information on a designated page on the website..... The Parish Council was in a good position to do this with the current monthly report format being used. The budget reviews currently being provided to Cllrs would also be placed on the website going forwards.

Due to his relative newness to role, Clerk enquired as to if Parish Council used a designated internal auditor – Cllrs advised that previous clerk had organised this..... Clerk to contact to this effect.

Note: Previous Clerk has subsequently advised that person used in past for internal audit was no longer available; therefore the Parish Council will need to advertise for this post.

4.5 Photos for website

Meeting discussed new idea for photograph competition for the village, where villagers would send in photos of village, community and farming life, etc and these would be featured on the website, hopefully promoting the village. Furthermore in order to get the idea off the ground, it was suggested that a prize be given for the best photo sent in.

Cllrs agreed proposal was good idea and Clerk should proceed and advertise on website and noticeboards and see what response was from villagers.

4.6 Correspondence

Clerk confirmed a letter of invite from Drax had been received for Cllrs to attend the annual Liaison Meeting on 26th April. Cllr Ball confirmed he would be attending on behalf of the Parish Council.

Also correspondence had been received from a 'not for profit' organisation called 'Yorkshire Energy Doctor' who were working with Selby District Vision and Southern CEF to provide energy saving ideas and advice to villages..... they were looking for ideas on how to do this..... Cllrs discussed if this might be included in the Open Gardens event in July..... Clerk to contact them and discuss – if too late in year, then Clerk would organise event to be held sometime soon in the Church Hall.

5 Any new or outstanding matters raised by Cllrs and update on actions

5.1 Website Support for Church

Cllrs discussed using the website to support the Church going forward and agreed that Clerk should contact site administration and arrange a new page for Church service times, events and news..... Mrs Fenton would provide Clerk with information for website.

5.2 Parish Council Facebook Page

Meeting discussed possibility of Camblesforth Parish Council Facebook Page – Cllrs agreed this seemed to be a popular means of communication and informing residents of ongoing developments in the village..... Cllr James would look into this.

5.3 Youth Activities

Cllrs asked what had happened to the 'Youth Bus' which had travelled around the villages and provided activities for young people in village..... Meeting heard that the funding for this had stopped a long time ago and it wasn't known if anything else had been put in place. Cllrs agreed this type of enterprise was really important in providing activities to young people and helping to prevent boredom and anti-social behaviour.

Clerk to speak to SDC and CEF to see if there was anything else on the horizon to engage young people as we approached the lighter nights and school holidays.

Clerk was asked if he had received any reports of anti-social behaviour on the park/all-weather sports pitch. Clerk advised he had not. It was noted that the new double yellow lines seemed to be working and there were no longer cars from outside the village being parked on the road outside of the park.

5.4 Annual Meeting

Clerk confirmed Annual Meeting would be held in May – this would be held at 1830, followed immediately by the ordinary (May) Meeting..... confirmed that in accordance with legislation and Council’s own Standing Orders, invites and agenda for the Annual Meeting needed to be sent out by the Chair. Clerk would liaise with Cllr Yates to action this.

5.5 NYCC Street Light Switch Off

Cllrs continued to raise concern with regard to NYCC programme to switch certain street lights off at midnight..... Cllrs felt that they had not been fully consulted at the initial consultation.

Clerk confirmed that as advised at previous meeting he had contacted NYCC on this matter and they had requested evidence to support any request to keep lights on. Clerk continued he would continue to press for this, however latest communication received was as follows:

Please be aware that unless the circumstances has altered as to the reasoning why it should be left on all night, (from the initial consultation) then the request will be refused

Meeting ended 2030

Date of next meeting: 15th May 2017